

NATIONAL POWER TRAINING INSTITUTE

Power Systems Training Institute

(Ministry of Power, Govt. of India)

(An ISO 9001: 2000 and 14001 certified Organization)

P.O. Box No. 8201, Subramanyapura Road, Banashankari II Stage,

BANGALORE – 560 070

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Website: www.kar.nic.in/psti

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☎ 267137/58 / 26718186

WANTED “ASSISTANT (LDC)”

Application is invited for recruitment of **Assistant (LDC)** in the Office of the Principal Director **National Power Training Institute**, Power systems Training Institute, Subramanayapura Road, Banashankari 2nd stage, Bangalore-560070. The eligibility and other details are mentioned below:

| Sl.No | Details of post | Description of Post |
|-------|---------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1. | Name of Post | Assistant (LDC) |
| | No. of vacancies | 01 No. (UR) |
| | Scale of pay | Rs.5200 -20200+Rs.1900 (Grade pay) |
| | Eligibility | i) Matriculation or equivalent from a Recognized Board or Institution. (ii) Proficiency in typewriting with a minimum speed of 30 w.p.m. in English OR 25 w.p.m in Hindi as evidenced by test. |
| | Desirable | Proficiency in M.S Office applications. |
| | Age limit | 25 years (Relaxable by 5 years for SC/ST and 3 years for OBC) |
| | Place of posting | Bangalore for the present but liable for transfer to all over India |
| | Last date for receipt of applications | 06 .01.2014 |

The interested candidates who fulfill the above requirement and willing to serve anywhere in India may apply for the post submitting their applications in closed envelope superscripting on it “**Application for the post of “Assistant (LDC):** The applications may be sent by post on plain A4 size paper as per the format given along with attested copies of all relevant certificates.

FORMAT OF APPLICATION

Application for the post of “Assistant (LDC)”

Latest passport
size colour photo

1. Full name (in capital letters):-
2. Father's name :-
3. Date of birth:-
4. Educational qualifications :-

| Sr no. | Educational Qualification from 10 th std. | Name of Board | Year of Passing | Percentage of Marks |
|--------|------------------------------------------------------|---------------|-----------------|---------------------|
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5. Permanent address:-
6. Correspondence address:-
7. Employment Exchange Reg.No. & date and place of Registration (if any)
8. Experience details:-
9. Computer literacy (if any):-
(Specify the name of the software worked)
10. Those working in Govt.deptt./Autonomous/PSU should send their application through proper channel
11. List of enclosures.

I hereby declare that all the statements made in the application are true, complete and correct to the best of my knowledge and belief. In the event of any information being found to be false or incorrect or ineligibility being detected at any stage, my candidature/appointment may be cancelled/terminated without any notice.

Place:
Dated:

Signature of applicant